



To enrich, expand and protect excellence in education by creating and distributing resources for the benefit of the students of the Carroll Independent School District

About Us

The foundation represents the fundraising organization for Carroll Independent School District. In 20 years, an all-volunteer board has raised over \$2.5M that has been distributed through innovative and creative instructional grants, senior scholarships, teacher recognition and to a foundation account of endowed funds for future use.

CEF provides funds for academic programs not covered by the District's normal operating budget. Foundation funds are used to facilitate student achievement and skill development and to recognize and encourage staff excellence.

Marketing/Communications Internship

Provides students with practical work experience in the non-profit sector. Interns develop their marketing and communication skills through managing small-scale projects, conducting research, creating and distributing publicity materials and analyzing impact of various communication methods.

General Internship

Provides students with practical work experience in the non-profit sector. Interns develop project management skills through handling small-scale projects in data entry/analysis/reporting, donor relations management and fundraising.

Volunteer Time Commitment

- June 1 – Aug 18
- Weekly Meeting at CISD Admin – 2 hours
- Independent Work – 4-8 hours/week

Requirements

- 11th-12th grade CISD student
- Own transportation
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint)
- Knowledgeable of social media sites: Facebook, Instagram, Twitter
- Detail-oriented, responsible, great communication skills
- Interested in learning more about education and non-profit organizations!

Application Information

To apply, please send your resume to Laura.Grosskopf@southlakecarroll.edu

DEADLINE: May 10

INTERVIEWS: May 15-19

RESULTS: May 22